



Donation Guideline

Our mission

Knauf is aware of its social and societal responsibility as a company that operates worldwide. As such, we rely on our committed and responsible employees on the one hand and on our innovative and high-quality products and services on the other.

Our commitment to charitable causes enables us to support the society in that we live and work and to raise our profile as a responsible brand in the awareness of the people surrounding us.

The following values help us to make decisions and do the right thing:

- Menschlichkeit
- partnership
- commitment
- entrepreneurship

These values also form the foundation of our social and societal commitment.

Areas of commitment

On principle we only support projects that have a long-term benefit for the locations we do business at. We concentrate our charitable activities on the following areas:

- sports (in a social context)
- children and young people
- education and training
- art and culture
- social institutions
- humanitarian help



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Eligible recipients

We only consider enquiries from charitable organisations whose principles correspond with the values of the Knauf Group. Such organisations must be integer in terms of project implementation, financial management and project efficiency and must have a high standing in the public eye.

Restrictions

On principle, we grant no donations to:

- individuals
- organisations whose purpose it is to generate profits
- organisations with purposes that are not tax-privileged
- organisations that discriminate people on account of their race, belief, gender, sexual orientation, age, religion, or origin

Donations are not granted either if there is good reason to believe that our brand name and/or image will be abused or that our donations might be interpreted as attempted bribery. Details are set out in the Knauf Group's Code of Conduct.

Types of donations

In order to accommodate the different needs of enquiring organisations, the following types of donations can be granted:

- monetary donations
- donations in kind
- services
- pro bono
- know-how



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Knauf Group's donations do not serve to safeguard the recipient's economic security or ensure the recipient's continued existence. Likewise, any form of dependency of the recipient of the donation on Knauf Group must be avoided.

Our charitable commitment forms an important part of Knauf Group's business activities. We therefore expect excellent achievements from the recipients of our donations also in terms of effective and efficient project implementation. For this reason, we try to not invest our monetary donations in the administrative management of an organisation but rather support project work selectively.

Grant procedure

The Management or Executive Board, alone, selects the projects we support regularly, or on a one-off basis, and decides whether a donation is granted. Applications for donations shall be forwarded – ideally in writing – to the respective Management or Executive Board for decision. The granting of donations exceeding **EUR 5,000** requires the prior approval of the General Partners of Gebr. Knauf Verwaltungsgesellschaft KG.

Decisions relating to the granting or refusal of donations depend on conformity with the present Guidelines and on the available budget. All applications are examined individually. The applicants are notified in writing within four weeks from submitting their application. If a donation is granted, the recipient shall be required to issue a donation certificate and forward it to the responsible accounting department of the donating undertaking.